

GROSSMONT UNION HIGH SCHOOL DISTRICT MINUTES

Regular Governing Board Meeting Thursday, June 16, 2005

I. PUBLIC (OPEN) SESSION CONVENED

President Jim Kelly, with a quorum of Board Members present, convened the meeting at 4:30 p.m., on Thursday, June 16, 2005, at the East County Regional Education Center, 924 East Main Street, El Cajon, California. The Board immediately adjourned to executive (closed) session in the Resource Room. Member Nehring was absent.

II. EXECUTIVE (CLOSED) SESSION

The Governing Board met in executive (closed) session to consider student discipline, public employee matters, employer-employee negotiations, and potential litigation. Staff present in closed session: Superintendent Terry Ryan; Bob Cornelius, Assistant Superintendent, Business Services; Steve Sonnich, Associate Administrator, Human Resources; Jim Peabody, Assistant Superintendent, Educational Services; and Debra Peterson, Executive Assistant. The executive session adjourned at 6:15 p.m.

III. RECONVENE PUBLIC (OPEN) SESSION

The Governing Board, with a quorum of Board Members present, reconvened public session at 6:25 p.m. in the Board Room. Also present: Superintendent Terry Ryan; Bob Cornelius, Assistant Superintendent, Business Services; Jim Peabody, Assistant Superintendent, Educational Services; Steve Sonnich, Associate Administrator, Human Resources; Debra Peterson, Executive Assistant; certificated and classified staff, students, and members of the community and the press. Student Board Member Michael Edwards was present in open session only. Member Nehring was absent.

- A. Call to Order
- B. Pledge of Allegiance
- C. Moment of Silence

Superintendent's Statement:

President Kelly called upon the Superintendent to make a statement regarding the recommendation of the approval of classified management positions due to reorganization. Superintendent Ryan explained the plan to reorganize GUHSD departments. Dr. Ryan stated that due to budget constraints, if approved, not all of these proposed positions would be filled at this time. Dr. Ryan stated that he deeply regretted the loss of any employee positions due to budget cuts, and that the District is working hard to place affected employees into open positions.

- D. **Communications from the Public on Topics that Fall Under the Subject Jurisdiction of the Governing Board.** At this point in the agenda, the Board heard public comment on items on the agenda and items not on the agenda.

Public Speakers - Items On the Agenda:

Jason Lee spoke to the Board regarding several items including the status of start-up funds for Steele Canyon High School, additional administrative positions, and the effects of lay-offs on the school. Julie Drake expressed her objection to the proposed classified layoff of the P. E. attendants stating that she felt it would create an unsafe environment for students. Syna Morse and Monica Kazemi, students from Grossmont High School, expressed their support for the teachers and a pay increase for teachers. Sonja Ramos expressed her objection to the proposed classified layoff of the P. E. attendants stating that the attendants provide multiple services to the schools. She asked the Board to reconsider this decision. Nicki Summers commended Melissa Beyer for her service as the alternate Student Board Member. She also expressed her concerns about the current labor negotiations impasse being harmful to the District.

E. Report of Executive (Closed) Session Action

Student Matters

- A. Clerk Larry Urdahl reported that the Governing Board, in closed session, reviewed the findings of fact, the conclusion of law and any written objection to the same, which were presented by staff on student matters. The Governing Board then took action in public session to approve the recommendations. Separate action was taken on each item (a – d):

- a. MSC (Urdahl/Schreiber) to approve the Student Expulsion in case #12. The motion carried 4/0.
- b. MSC (Urdahl/Schreiber) to approve the Stipulated/Suspended Student Expulsion in cases #136 through 158. The motion carried 4/0.
- c. MSC (Urdahl/Schreiber) to Revoke the Suspended Student Expulsion in case #33. The motion carried 4/0.
- d. MSC (Urdahl/Schreiber) to Lift the Student Expulsion in cases #36 through 61. The motion carried 4/0.

Public Employee Matters

- b. MSC (Kelly/Schreiber), in closed session the Governing Board voted to extend the term of the agreement of the Assistant Superintendent of Business services for one year. All other terms and conditions of the agreement previously executed shall continue in force. The motion carried 4/0.
- c/d. President Kelly made the following statement regarding consideration of the Superintendent's annual evaluation and extension of contract:
The Governing Board only has one employee, and that is the Superintendent. Mr. Nehring was called out of town unexpectedly and was unable to be with us here tonight. The Board believes that it is important that all members of the Board participate in the evaluation of the Superintendent, therefore, the Board has elected to table the evaluation of the Superintendent and consideration of the extension of his contract until the July 7, 2005, Board meeting.

IV. PROCEDURAL

A. Approval of Agenda

MSC (Wills/Urdahl) to approve the June 16, 2005 agenda including the following supplements and corrections. The motion carried 4/0/1 (Member Nehring absent).

SUPPLEMENTS:

- VIII. B. 1. – Ratification and Approval of Certificated Personnel Actions
- VIII. B. 2. – Ratification and Approval of Classified Personnel Actions
- VIII. B. 3 – Ratification and Approval of Certificated Personnel Actions, Helix Charter School
- VIII. C. 28 – Award of Bid #2984, Site Preparation Work, Mount Miguel High School

CORRECTIONS:

- V. D. – Correct spelling is Matt Magagna
- VI. A. – Should Read 2005 – 2006 School Year
- VIII. A. 16. – Topic should read: 2005-2006 School Year
- Supplement VIII. B.1. should read: Certificated Employee Resignations / Terminations

B. Approval of Minutes of the Regular Governing Board Meeting of May 12, 2005

MSC (Wills/Schreiber) to approve the minutes of the May 12, 2005, Regular Governing Board meeting. The motion carried 4/0.

V. AWARDS/RECOGNITIONS/SPECIAL PRESENTATIONS

- A. Adoption of Resolution (2005-32) Honoring Wendell Cutting, for His Commitment to the Community and Students of the East County and Naming the El Capitan High School Varsity Football Field the *Wendell Cutting Football Field*

MSC (Wills/Schreiber) to adopt Resolution (2005-32) honoring Wendell Cutting, for his commitment to the community and students of the East County and naming the El Capitan High School Varsity Football Field the *Wendell Cutting Football Field*. The motion carried 4/0 (preferential vote in the affirmative; Student Board Member Michael Edwards).

- B. Recognition of Wendell Cutting, for His Commitment to the Community of the East County and Naming the El Capitan High School Varsity Football Field the *Wendell Cutting Football Field*
- C. Recognition of Janee Littrell, Santee Chamber of Commerce's Educator of the Year

- D. Recognition of the East County Economic Development Council and the Matt Magagna Foundation for Their Continued Support of the Grossmont Union High School District by Donating \$1,500 to 19 Shop Classes and \$10,000 for Modernization to Monte Vista High School's Shop Class
- E. Recognition of the California Interscholastic Federation (CIF) San Diego Section Champions:
 - 1. Valhalla High School's Boys' Division III Varsity Volleyball Team
 - 2. Valhalla High School's Boys' Division II Varsity Swim & Dive Team
 - 3. Grossmont High School's Boy's Division II Varsity Baseball Team
- F. Recognition of Michael Edwards (Grossmont High School), Student Representative to the Governing Board, and Melissa Beyer (Valhalla High School), Alternate Student Representative for the 2004-2005 School Year

Due to illness, Melissa Beyer was not able to attend the meeting. Ms. Beyer will be recognized at the July 7, 2005 Governing Board meeting.

- G. MSC (Wills/Schreiber) to appoint Sarah Anderson (Grossmont High School), as Student Representative to the Governing Board, and Kelcey Price (Valhalla High School), as Alternate Student Representative to the Governing Board for the 2005-2006 School Year. The motion carried 4/0.
- H. Community Budget Advisory Committee Final Report

Chairman Ernie Ewin and Vice-Chairman Ken Sobel gave a presentation on the Final Report of the Community Budget Advisory Committee. A copy of the final report was shared with the Governing Board and the public, including findings and recommendations of the committee.

- I. Superintendent's Report

Superintendent Ryan thanked Grossmont Schools Federal Credit Union for providing refreshments at the Board meeting. He gave a brief report on the beginning of construction related to the Prop H bond. Dr. Ryan reported on a revision to Administrative Regulation 9110 (Inclusion of Students in the Membership of the Governing Board and Term of Office) requested by Student Board Member Michael Edwards. This revision includes a provision requiring the Student Board Member to interact with the Special Education Department to include representation of special education students.

VI. ACTION ITEMS

Business Services

- A. Public Hearing on Adoption of the District's Official Budget for 2004-2005 School Year

President Kelly declared the hearing open. Speaker, Jason Lee, spoke to the Board regarding the adoption of the budget questioning actual expenditures regarding textbooks. Hearing no other speakers, the Public Hearing was declared closed.

- B. MSC (Schreiber/Wills) to adopt Resolution (2005-44) approving the adopted budget as the District's official budget for 2006 school year. The motion carried 4/0.

VII. INFORMATIONAL REPORTS (NO ACTION)

A. Educational Services (Jim Peabody)

- 1. Report on Dropout Prevention Specialist (DPS) Program

Brian Wilbur, Director of Student Support Services, presented a report on the Dropout Prevention Specialists (DPS) program and the data supporting the successes of the program over the past year.

2. Report on Student Absences/Late Policy

Assistant Superintendent Jim Peabody presented information related to the current student absence/late policy.

3. Report on the District Emergency Response Team (DERT) Operation Manual

Steve Coover, Director of Curriculum and Professional Development, and Carolee Villegas, Head Counselor at El Capitan High School and District Emergency Response Team Chair, reported on the District Emergency Response Team (DERT) operations manual, submitted for consideration to be approved in the consolidated agenda.

VIII. CONSOLIDATED AGENDA (ONE MOTION TO APPROVE ITEMS A. THROUGH C.)

MSC (Wills/Schreiber) to approve the Consolidated Motion (Consent Agenda). The motion carried 4/0.

A. Educational Services (Jim Peabody, Assistant Superintendent)

1. Ratification and Approval of Employment of Consultant(s) in Compliance With Government Code Section 53060; and Authorization for Superintendent or Designee to Execute Same
2. Approval of Long-Distance Student Travel
3. (Item held. Action reported under section IX.) Approval of School Improvement Site Plans for School Year 2005-2006 as Follows: (Separate Documents)
 - a. Chaparral High School
 - b. El Cajon Valley High School
 - c. El Capitan High School
 - d. Grossmont High School
 - e. Monte Vista High School
 - f. Mount Miguel High School
 - g. Santana High School
 - h. Steele Canyon High School
 - i. Valhalla High School
 - j. West Hills High School
4. Approval of Renewal of the Following Nonpublic School/Master Contracts to Provide Special Education Services for the School Year 2005-2006; and Authorization for Superintendent or Designee to Execute Agreements:
 - a. (A-4049R13) With Stein Education Center
 - b. (A-4062R13) With Keystone Education and Youth Services
 - c. (A-4063R13) With Aseltine School
 - d. (A-4065R13) With The Institute for Effective Education
 - e. (A-4072R13) With Springall Academy
 - f. (A-4091R13) With Excelsior Academy
 - g. (A-4159R13) With The Winston School
 - h. (A-4219R12) With Devereux Foundation - Santa Barbara
 - i. (A-4590R10) With Balboa Secondary School
 - j. (A-4813R9) With Yellowstone Boys and Girls Ranch
 - k. (A-4838R10) With San Diego Center for Vision Care Optometry PC
 - l. (A-4839R8) With Provo Canyon School
 - m. (A-4870R8) With Devereux Foundation - San Diego Vista
 - n. (A-4296R11) With Devereux Texas Treatment Network
 - o. (A-5063R6) With Shiloh Treatment Center
 - p. (A-5103R6) With The Banyan Tree Learning Center
 - q. (A-5160R4) With Devereux Foundation – San Diego Clark
 - r. (A-5165R4) With R.E.S.C.U., LLC
 - s. (A-5166R4) With Cinnamon Hills Youth Crisis Center
 - t. (A-5176R4) With New Haven Youth & Family Services, Inc.
 - u. (A-5145R5) With Island View Academy
 - v. (A-5197R4) With T.E.R.I. (Training, Education and Research Institute)

- w. (A-4415R10) With Maxim Healthcare Services, Inc.
- x. (A-5190R4) With Excelsior Youth Center, Inc.
- y. (A-4068R9) With Morning Sky Residential School
- z. (A-5250R3) With North Valley School, Inc., Eagle Valley School
- aa. (A-4067R13) With Oak Grove Institute/Jack Weaver School
- bb. (A-5295R1) With Sierra Academy
- cc. (A-5026R6) With Lindamood-Bell Learning Processes
- dd. (A-5323R1) With Fred Finch Youth Center – San Diego
- ee. (A-5350) With San Diego Center for Children
- 5. Approval to Submit and Implement, if Funded, Expanding Health Career Pathways Grant for the Grossmont Union High School District; and Authorization for Superintendent or Designee to Execute Same
- 6. Approval of Authorized Signer For Individual Service Contracts For Special Education Students Placed in Nonpublic Schools/Agencies For the 2005-2006 School Year; and Authorization for Superintendent or Designee to Execute Same
- 7. Approval of the Consolidated Categorical Aid Programs Application for Funding, Part I; and Authorization for Superintendent or Designee to Execute Same
- 8. Approval of the District Emergency Response Team (DERT) Operations Manual (**Separate Document**)
- 9. Approval to Renew the Agreement With California Hair Design, Cosmetology; and Authorization for Superintendent or Designee to Execute Same
- 10. Approval to Participate in the Carl D. Perkins Vocational and Applied Technology Education Act (Section 132) for Regional Occupational Program (ROP) Courses and Services Offered to Adults; and Authorization for Superintendent or Designee to Execute Necessary Same
- 11. Approval to Submit and Implement, if Funded, the District Plan Under the Carl D. Perkins III Act of 1999, Vocational Education, School-to-Career; and Authorization for Superintendent or Designee to Execute Same
- 12. Approval to Participate With the San Diego County Office of Education to Conduct the Regional Occupational Program Courses and Services for School Year 2004-2005; and Authorization for the Superintendent or Designee to Execute Same
- 13. Approval of Agreement (A-5320R1) With Continental Compliance Systems to Provide Drug and Alcohol Testing Services, Regional Occupational Program; and Authorization for Superintendent or Designee to Execute Same
- 14. Approval of Institutional Membership for the Grossmont Union High School District, School Year 2005-2006
- 15. Approval to Renew Agreement (A-4974R7) With San Diego County Office of Education for Credential Services for Adult Education Teachers; and Authorization for the Superintendent or Designee to Execute Documents
- 16. Approval of Grossmont Adult School Courses for 2005-2006 School Year; and Authorization for Superintendent or Designee to Execute Same
- 17. Approval of the Gifted and Talented Education (GATE) Application/Plan for the 2005-2006 School Year; and Authorization for Superintendent or Designee to Execute Same
- 18. Approval of the Following Agencies to Place Foreign Exchange Students in Schools Within the Grossmont Union High School District:
 - a. AFS Intercultural Programs USA
 - b. Center for Cultural Interchange
 - c. Student American International (SAI)
- 19. Approval of the Middle College High School Calendar for the 2005-2006 School Year; and Authorization for Superintendent or Designee to Execute Same
- 20. Authorization to Award Scholarship From the Roger S. and Carolyn L. Brown Foundation Trust Fund
- 21. Authorization to Award Scholarships From the Richard Ridgway Memorial Scholarship Fund
- 22. Authorization to Award Scholarship From the Marc Allan Memorial Scholarship Fund
- 23. Authorization to Award Scholarships From the Janell Smith Memorial Scholarship Fund

B. Human Resources (Steve Sonnich, Associate Administrator)

- 1. Ratification and Approval of Certificated Personnel Actions
- 2. Ratification and Approval of Classified Personnel Actions

3. Ratification and Approval of Certificated Personnel Actions, Helix Charter High School
4. Ratification and Approval of Classified Personnel Actions, Helix Charter High School
5. Ratification and Approval of Personnel Actions, Adult School and Regional Occupational Program
6. Ratification and Approval of Inter-Jurisdictional Agreement (A-5349) With Grossmont-Cuyamaca Community College District for Personnel on Loan, Effective July 1, 2005; Authorization for the Associate Administrator, Human Resources, to Amend With 2005-2006 Costs When Known; and Further Authorization For Superintendent or Designee to Execute Same
7. Ratification of Agreement (A-5352) With the San Diego County Office of Education for Personnel on Loan, Effective July 1, 2005; Authorization for the Associate Administrator, Human Resources, or Designee to Amend With 2005-2006 Costs When Known, and Further Authorization for Superintendent or Designee to Execute Same
8. Ratification and Approval to Reestablish the Position of Grants Administrator, Effective July 1, 2005
9. Adoption of Resolution (2005-40) Authorizing Teachers to Teach Out of Their Major/Minor Fields of Service in an Alternative Setting for the 2005-2006 School Year
10. Adoption of Resolution (2005-41) Authorizing Teachers to Teach Out of Their Major/Minor Fields of Service for the 2005-2006 School Year
11. Adoption of Resolution (2005-42) Authorizing Teachers to Teach Out of Their Major/Minor Fields of Service for Specific Types of Service for the 2005-2006 School Year
12. Adoption of Resolution (2005-48) Abandonment of Additional Classified Position for 2005-2006 School Year
13. Approval of Declaration of Need for Fully Qualified Educators for the 2005-2006 School Year
14. Approval of Salary Range Revision in the Supervisory Salary Schedule for Supervisor, Custodial Services and Supervisor, Grounds Services
15. Approval of Salary Range Revision in the Supervisory Salary Schedule, for Supervisor, Payroll
16. Approval of Job Class Specification and Salary Range Placement, in the Supervisory Salary Schedule for Supervisor, School Site Operations
17. Approval of Job Class Specification and Salary Range Placement in the Management Salary Schedule for Facilities Planner
18. Approval of Part-Time Reduced Workload Program for Certificated Employees, 2005-2006 School Year

C. Business Services (Bob Cornelius, Assistant Superintendent)

1. Ratification and Approval of Employment of Business Consultants in Compliance With Government Code Section 53060; and Authorization for Superintendent or Designee to Execute the Necessary Agreement(s)
2. Ratification and Approval of Revisions to the 2004-2005 Budget:
 - a. Transfer Funds Between Major Budget Categories
 - b. Transfers Affecting Revenue and Expense
 - c. Transfers Affecting the Fund Balance (Separate Document)
3. Ratification and Approval of Contractual and Encumbered Purchase Orders and Paid Warrants
4. Report of the Chief Financial Officer Regarding Public Disclosure of District Investments for the Periods Ending December 31, 2004 and March 31, 2005
5. Authorization for County Auditor and Assistant Superintendent, Business Services, to Reissue Outdated Warrants
6. Authorization to Make Necessary Major Budget Revisions and Income Projection Changes For Proper Closing of District's Fiscal Year 2004-2005
7. Authorization to Request State to Waive Attendance Requirement at Chaparral High School Due to Power Outage on June 1, 2005
8. Approval of Monthly Budget Summary for the Period Ending April 30, 2005 (Separate Document)
9. Approval of the Revised 2000-2001 School Site Block Grant Plan for Santana High School
10. Ratification and Approval to Accept the *De Minimis* Settlement Offer and Render Payment to the United States Environmental Protection Agency, California Department of Toxic Substances Control, California Department of Justice, and Department of Fish and Game; and Authorization for Superintendent or Designee to Execute Same
11. Approval of Agreement (A-5351) With St. Ephrem School to Provide Meals for Students for the 2005-2006 School Year; and Authorization for Superintendent or Designee to Execute Same
12. Authorization for Superintendent or Designee to Execute Agreements With Private Parties for the Transportation of Special Education Students

13. Approval to Amend Agreement (A-5296a2), HMC Architects; and Authorization for Superintendent or Designee to Execute Same
14. Approval to Accept Agreement (A-3394R-11) With San Diego County Office of Education for Partial Audiovisual Service; and Authorization for Superintendent or Designee to Execute Same
15. Approval of Establishment of an ROP Designated Capital Reserve Account of \$1.2 Million; and Authorization for Superintendent or Designee to Execute Same
16. Approval of Appointment of Jerry Vincent, Executive Director, School Construction and Building Services, to Serve as Alternative Representative for the District on the San Diego County Educational Facilities Authority #1 Board in Connection With the Joint Use Facility With the County Office of Education
17. Approval of Agreement (A-5364) With Fields Devereaux Architects and Engineers to Provide Architectural Services for Various Projects Districtwide Not Eligible for Proposition H Funding; and Authorization for Superintendent or Designee to Execute Same
18. Approval of Agreement (A-5363) With Johnson Consulting Engineers to Provide Engineering Services for Various Projects Districtwide; and Authorization for Superintendent or Designee to Execute Same
19. Approval of Agreement (A-5354) With Construction Testing and Engineers (CTE) to Provide Department of the State Architect (DSA) Materials Testing Laboratory Services; and Authorization for Superintendent or Designee to Execute Same
20. Approval of Agreements (A-5355) through (A-5358) to Provide Department of the State Architect (DSA) Inspection Services; and Authorization for Superintendent or Designee to Execute Same
21. Approval of Agreements (A-5359) through (A-5362) to Provide Hazardous Materials Services; and Authorization for Superintendent or Designee to Execute Same
22. Approval to Renew Agreement (A-5223R2) With Elite Show Services, Inc., to Provide Security Services to All District Sites as Needed; and Authorization for Superintendent or Designee to Execute Same
23. Adoption of Resolution (2005-37) Which Allows for a Temporary Transfer of Funds From the County Treasurer's Office
24. Adoption of Resolution (2005-38) Authorizing the Transfer of Monies Between Funds for Fiscal Year 2005-2006
25. Adoption of Resolution (2005-39) Authorizing the Transfer of Monies Between the Special Reserve and the General Fund for Fiscal Year 2005-2006
26. Adoption of Resolutions (2005-45 and 2005-46) Designating Authorized Agents to Receive Mail and Pick Up Warrants at the County Office of Education and to Sign Payroll Payment Order
27. Adoption of Resolution (2005-43) Authorizing Leasing of Portable Buildings Districtwide Through Cooperative Purchase Utilizing Bid #2003-1 Awarded by La Habra City School District; and Authorization for Superintendent or Designee to Execute Same
28. Award/Rejection of Bid #2984, Site Preparation Work, Mount Miguel High School, to the Lowest Responsive Bidder Meeting District Specifications
29. Acceptance of Donations; and Authorization to Send Letters of Appreciation on Behalf of the Governing Board

IX. ITEMS PULLED FROM CONSOLIDATED MOTION TO BE VOTED ON SEPARATELY –

VIII.A.3 – MSC (Wills/Schreiber) to approve the School Improvement Site Plans for School Year 2005-2006 for the following school sites: Chaparral High School; El Cajon Valley High School; El Capitan High School; Grossmont High School; Monte Vista High School; Mount Miguel High School; Santana High School; Steele Canyon High School; Valhalla High School; and West Hills High School. The motion carried 4/0.

X. ORGANIZATIONAL BUSINESS/COMMUNICATION

A. Board Member Reports

Member Schreiber reported that she had enjoyed attending graduations at Grossmont Middle College High School, El Capitan High School, and Grossmont High School. She stated that she had the pleasure to attend the Golden Bee Awards at Chaparral High School. She also attended the JROTC Awards ceremony where Ms. Schreiber received an appreciation award, on behalf of the Superintendent and Governing Board, for their support of the JROTC program. Member Urdahl reported that he had participated in graduation ceremonies at Monte Vista, El Cajon Valley, and Valhalla High Schools.

He noted that this was his first year to attend graduations as a Board Member and he was encouraged to see the positive result of the many dedicated students and employees in the District. Vice President Wills reported that she had enjoyed attending the graduation ceremonies at Chaparral, Santana and Mount Miguel High Schools and she is proud of all the graduates. She reported that she had also attended the La Mesa Flag Day Parade. President Kelly reported that he and the Superintendent visited every high school campus during the last 2 weeks of school. He noted that as a part of the visits they had the opportunity to tell teachers how much they are appreciated. He felt they had had good, spontaneous, and genuine dialogue with teachers. Student Member Edwards reported that his participation as the Student Board Member has been the highlight of his high school career.

A. Items for Future Board Meeting Agendas or Weekly Board Reports

1. Board policy review regarding non discrimination policy. (Student Board Member Edwards)
2. Board policy review regarding reading book selection. (Student Board Member Edwards)
3. Request for information/report regarding P. E. curriculum, healthy eating, and juvenile obesity. (Member Kelly)
4. Information regarding P.E. attendant positions. (Member Schreiber)

XI. COMMUNICATION ON ITEMS NOT ON THE AGENDA – No Speakers

XII. ADJOURNMENT – 11:15 P.M.

Respectfully submitted:

Terry Ryan, Superintendent