

# GROSSMONT UNION HIGH SCHOOL DISTRICT MINUTES

## Regular Governing Board Meeting Thursday, April 19, 2007

### I. PUBLIC (OPEN) SESSION CONVENED

President Schreiber, with a quorum of Board Members present, convened the meeting at 4:10 p.m., on Thursday, April 19, 2007, at the East County Regional Education Center, 924 East Main Street, El Cajon, California. Member Kelly arrived at 4:20 p.m.

#### A. Public Comment on Closed Session Items – No Speakers

The Board immediately adjourned to executive (closed) session in the Assessment Room.

### II. EXECUTIVE (CLOSED) SESSION

The Governing Board met in executive (closed) session to consider student discipline, public employee matters, employer-employee negotiations, and potential litigation. Staff present in closed session: Superintendent Terry Ryan; Scott Patterson, Deputy Superintendent, Business Services; Mike Lewis, Assistant Superintendent, Educational Services; Steve Sonnich, Associate Administrator, Human Resources; Debra Peterson; Executive Assistant. Executive session adjourned at 6:00 p.m.

### III. RECONVENE PUBLIC (OPEN) SESSION

The Governing Board, with all Board Members present, reconvened public session at 6:10 p.m. in the Board Room. Also present: Superintendent Terry Ryan; Scott Patterson, Deputy Superintendent, Business Services; Steve Sonnich, Associate Administrator, Human Resources; Mike Lewis, Assistant Superintendent of Educational Services; Debra Peterson, Executive Assistant; certificated and classified staff, students, and members of the community and the press. Student Board Member Julie Schwartzwald was present in open session only.

#### A. Call to Order

#### B. Pledge of Allegiance

#### C. Moment of Silence

### IV. AWARDS/RECOGNITIONS/SPECIAL PRESENTATIONS

1. Recognition of 2007-2008 Teacher of the Year Candidates
2. Recognition of Elizabeth Castagnera, Santana High School Teacher, for GUHSD Education Innovator of the Month
3. Recognition of Sandra Renee Steveson, LVN, Work Training Center, Fourth Quarter Outstanding Classified Employee for 2006-2007
4. Recognition of Tracy McDonald, Superintendent's Office, for Her Support of the Mother Goose Parade Association
- 5./6. (Deleted)
7. Recognition of GUHSD Varsity Academic League Champions, Valhalla High School
8. Recognition of GUHSD Junior Varsity Academic League Champions, Steele Canyon High School
9. Recognition of Special Education Program, Chaparral High School, From the California Continuation Education Association for Being Honored as an Exemplary Program

### V. Communications from the Public on Topics that Fall Under the Subject Jurisdiction of the Governing Board. At this point in the agenda, the Board heard public comment on items on the agenda.

#### Public Speakers - Items On the Agenda:

Bill Weaver said that he felt there was a lot of misinformation regarding Prop H and the available funds to repair and renovate and build a new high school.

## VI. PROCEDURAL

### A. Report of Executive (Closed) Session Action

#### Public Employee Matters

MSC (Shield/Kelly) in closed session the Governing Board approved an agreement for demotion and continued employment with conditions for classified employee in case # 07-002. The vote was 5/0.

MSC (Hoy/Schreiber) in closed session the Governing Board approved the appointment of Gary Schwartzwald as Principal of Monte Vista High School effective July 1, 2007. The vote was 5/0.

#### Potential/Threatened/Pending Litigation

MSC (Hoy/Shield) in closed session the Governing Board rejected claim # 07-04-12. The vote was 4/0/1 (Member Kelly abstained).

### B. Student Matters

Clerk Robert Shield reported that the Governing Board, in closed session, reviewed the findings of fact, the conclusion of law and any written objection to the same, which were presented by staff on student matters. The Governing Board then took action in public session to approve the recommendations. Separate action was taken on each item:

1. MSC (Shield/Urdahl) to approve the Stipulated/Suspended Expulsions in cases # 115 through 131. The motion passed 4/0/1. (Member Kelly abstained.)
2. MSC (Shield/Urdahl) to Revoke the Suspended Student Expulsions in cases # 47 through 51. The motion passed 4/0/1. (Member Kelly abstained.)
3. MSC (Urdahl/Wills) to approve to waive the requirement to pass the California High School Exit Exam as a condition for receiving a High School Diploma for Special Education students # 1 through 38. The motion carried 5/0.

### C. Approval of Agenda

MSC (Hoy/Urdahl) to approve the April 19, 2007 agenda including the following corrections and deletions. The motion carried 5/0.

#### **Corrections:**

- **IX.A.5.** – Should read: Memorandum of Understanding between the GUHSD and San Diego State University to Increase Student Achievement in an Understanding of Algebra at Phoenix and Gateway Alternative Programs
- **VIII.A.2. and B.1&2:** Minutes correction: vote should read 4/0/1 (Member Kelly absent)

#### **Deletions:**

- **IV.5 & 6** – Recognitions of Boys and Girls Basketball
- **VII.B.1** – Report from the Foothills Council PTA
- **IX.B.9.** – Approval of Agreement – Delete Jenee Littrell Only
- **IX.C.1.** – Approval of Employment of Business Consultants

### D. Approval of Minutes of the Special Governing Board Meeting of March 1, 2007

MSC (Urdahl/Kelly) to approve the minutes of the March 1, 2007, Special Governing Board meeting. The motion carried 5/0.

### E. Approval of Minutes of the Special Governing Board Meeting of March 3, 2007

MSC (Urdahl/Schreiber) to approve the minutes of the March 3, 2007, Special Governing Board meeting. The motion carried 5/0.

### F. Approval of Minutes of the Regular Governing Board Meeting of March 8, 2007

MSC (Shield/Kelly) to approve the minutes of the March 8, 2007, Regular Governing Board meeting. The motion carried 5/0.

**G. Approval of Minutes of the Special Governing Board Meeting of March 14, 2007**

MSC (Hoy/Kelly) to approve the minutes of the March 14, 2007, Special Governing Board meeting. The motion carried 5/0.

**H. Approval of Minutes of the Special Governing Board Meeting of March 29, 2007**

MSC (Urdahl/Kelly) to approve the minutes of the March 29, 2007, Special Governing Board meeting. The motion carried 5/0.

**VII. INFORMATIONAL REPORTS / DISCUSSIONS**

**A. Student Board Representative Board Report**

Student Board Member Julie Schwartzwald reported on various Associated Student Body (ASB) activities throughout the District including Spring sports, CIF competitions, and AP testing. Julie reported that the ASB Executive Council sent a joint message to the Governing Board urging them use Prop H money to fix-up the existing schools before setting aside money for a new school.

**B. Special Reports**

1. Deleted
2. Report on Professional Learning Communities (PLCs)

Director Cindy Douglas and several teachers several schools in the District presented information outlining the successes of the PLC's and the impact on their collaborative teaching opportunities and the impact on students.

3. Monthly Report From Bill Wells, Chairman of the Citizens' Bond Oversight Committee (CBOC)

CBOC Chairman Bill Wells reported on the activities of the Committee and the establishment of subcommittees.

4. Quarterly Report on District Legal Costs
5. Review of Delegations of Power to Contract and Review of Delegation of Authority Regarding Proposition H and Other Capital Improvement Projects

Deputy Superintendent Scott Patterson reported on a review of the delegation of authority and guidelines associated with the regulations.

**C. Superintendent's Report**

Superintendent Ryan outlined what he felt are the five main priorities for this District in the usage of the Bond proceeds:

1. Classroom Heating and Air-conditioning (Upgrade and Installation)
2. Upgrade/Build New Science Classrooms (3-year Science Graduation Requirement)
3. Student Restroom Restoration
4. Modernization of Every Classroom
5. Purchase of Land for 12<sup>th</sup> High School

Dr. Ryan said he was looking forward to the 3<sup>rd</sup> party review of the Bond with the hope that it would allow the Bond to move forward with the much needed repairs.

## VIII. ACTION ITEMS / PUBLIC HEARINGS

### A. Governing Board

1. MSC (Schreiber/Urdahl) to appoint Larry Urdahl Director and Richard Hoy Alternate Director to Represent the District on the San Diego County Educational Facilities Authority No. 1 Board in Connection With the Joint Use Facility With the San Diego County Office of Education. The motion passed 5/0.
2. Determine the Procedures For Appointing or Actually Appoint an Individual to the Steele Canyon High School Charter Governing Board (No Action)
3. Determine the Procedures For Appointing or Actually Appoint an Individual to the Helix High School Charter Governing Board (No Action)
4. MSC (Hoy/Shield) to discuss the first reading of Board Bylaw 9124, Attorney. (No action, first reading only.)
5. MSC (Kelly/Schreiber) to elect Emma Turner for the California School Boards Association Region 17 Delegate Assembly for 2007(run-off election). The vote was 5/0.

MSC (Schreiber/Shield) to elect Janet Mulder for the California School Boards Association Region 17 Delegate Assembly for 2007 (run-off election). The vote was 4/1 (Member Kelly no).

### B. Human Resources

1. MSC (Hoy/Shield) to adopt Resolution (2007-48), Recognizing May 9, 2007, as Day of the Teacher. The motion passed 5-0.
2. MSC (Hoy/Shield) to adopt Resolution (2007-49), Recognizing May 21 – 25, 2007, as Classified School Employee Week. The motion passed 5/0.
3. MSC (Kelly/Urdahl) to adopt Resolution (2007-50), Recognizing May 29, 2007, as Day of the Administrator. The motion passed 5/0.
4. Public hearing on the disclosure to the public of costs, in accordance with Government Code Section 3547.5, of proposed new agreement between the District and the Grossmont Education Association Regarding CLAD training and certification. President Schreiber called the hearing to order, hearing no speakers, the public hearing was closed.
5. MSC (Urdahl/Hoy) to approve the proposed new agreement between the District and the Grossmont Education Association regarding CLAD training and certification. The motion carried 5/0.

### C. Business Services

1. MSC (Hoy/Schreiber) to approve the Monthly Budget Review for the period Ending February 28, 2007. The motion passed 5/0.
2. MSC (Shield/Schreiber) to approve Agreement (A-5445) with AF Consultants to Conduct a Performance Review of the Proposition H Program not to exceed \$11,000 for a period of 90 days. The motion passed 5/0.
3. MSC (Urdahl/Shield) to approve to amend the agreement with the Standard Insurance Company for the Voluntary Term Life Insurance Program effective June 1, 2007. The motion passed 5/0.

4. MSC (Kelly/Schreiber) to approve to advertise for Request for Proposals (RFP) to provide support services to the CBOC; and Authorization for Superintendent or Designee to Execute Contracts. The motion passed 5/0.
5. MSC (Kelly/Schreiber) to adopt Resolution (2007-47) to establish a fund to be known as the Charter Schools Enterprise Fund—Steele Canyon High School. The motion passed 5/0.
6. MSC (Kelly/Shield) to approve the Student Attendance Incentive Program Structure. The motion passed 5/0.

#### **D. Educational Services**

1. MSC (Kelly/Shield) to adopt Resolution (2007-51) Endorsing Library Media Month. The motion passed 5/0.
2. MSC (Kelly/Hoy) to approve the first reading and waive the second reading of Board Policy 6146.1, High School Graduation Requirements. The motion passed 5/0.
3. MSC (Kelly/Urdahl) to approve the first reading and waive the second reading of Board Policy 1312.3, Uniform Complaint Procedure. The motion passed 5/0.

### **IX. CONSOLIDATED AGENDA (ONE MOTION TO APPROVE ITEMS A. THROUGH C.)**

MSC (Kelly/Shield) to approve the Consolidated Motion (Consent Agenda). The motion passed 5/0.

#### **A. Educational Services (Mike Lewis, Assistant Superintendent)**

1. Ratification and Approval of Employment of Instructional Consultant(s) in Compliance With Government Code Section 53060; and Authorization for Superintendent or Designee to Execute Same
2. Ratification and Approval of Long-Distance Student Travel
3. Approval to Submit and Implement, if Funded, the District Plan Under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Section 131); and Authorization for Superintendent or Designee to Execute Same
4. Approval of the Following Additions to the Master Course Catalog:
  - a. IB French 1-2 HL
  - b. Beginning Video Production 1,2 (non-departmental)
  - c. Advanced Video Production 3,4 (non-departmental)
  - d. Medical P.E. 1,2
  - e. Science 1, 2 Sheltered
5. Ratification and Approval of Memorandum of Understanding Between the Grossmont Union High School District and San Diego State University to Increase Student Achievement In and Understanding of Algebra at Phoenix and Gateway Alternative Programs; and Authorization for Superintendent or Designee to Execute Same
6. Approval of Memorandum of Understanding Between the Grossmont Union High School District and San Diego County Office of Education to Participate in Advanced Placement Consortium Project Grant to Increase Learning Outcomes Among Low-Income Students in Pre-Advanced Placement and Advanced Placement Courses; and Authorization for Superintendent or Designee to Execute Same
7. Approval of Renewal of Multi-School Teams Status Under California Interscholastic Federation (CIF), San Diego Section, for Grossmont Middle College High School Students for 2007-2008 School Year
8. Ratification and Approval of Agreement With Foothills Christian High School to Provide Private School Teachers with an Opportunity to Participate in Activities Equivalent to the Opportunity Provided Public School Teachers as Required Under ESEA, Title II, Part A; and Authorization for Superintendent or Designee to Execute Same
9. Approval to Submit and Implement, if Funded, Community-Based English Tutoring Program (CBET), Adult Education; and Authorization for Superintendent or Designee to Execute Same
10. Approval to Enter Into Mutual Benefit Agreements With Hospitals and Health Care Providers for Use of Clinical Facilities by Health Occupations Center Programs, School Year 2007-2008; and Authorization for Superintendent or Designee to Execute Same

11. Ratification and Approval to Submit and Implement, if Funded, the Workforce Investment Act, Title II Adult Education and Family Literacy Act, Section 231 and English Literacy/Civics Education Grant, School Year 2007-2008; and Authorization for Superintendent or Designee to Execute Same
12. Approval to Submit and Implement, if Funded, the Expanding Health Career Pathways in the Grossmont Healthcare District; Year Three; and Authorization for Superintendent or Designee to Execute Same
13. Approval to Submit and Implement, if Funded, the Braitmayer Foundation Grant; and Authorization for Superintendent or Designee to Execute Same
14. Approval to Submit and Implement, if Funded, the Stuart Foundation Grant; and Authorization for Superintendent or Designee to Execute Same
15. Approval of Agreement (A-5446) With the Riverside Publishing Company for the License and Use of the Edusoft Assessment Management System for a Period of Three Years; and Authorization for Superintendent or Designee to Execute Same
16. Approval to Issue a Request for Proposal for Youth Program Services, Select a Service Provider and Complete an Agreement for Adult Education; and Authorization for Superintendent or Designee to Execute Same

#### **B. Human Resources (Steve Sonnich, Associate Administrator)**

1. Ratification and Approval of Certificated Personnel Actions:
  - a. Certificated Employment (Regular) (Items 1 Through 4)
  - b. Certificated Employment (Additional Compensation)
    - (1) 6/5 Assignments (None)
    - (2) Additional Compensation (Items 1 through 373)
  - c. Certificated Employee Requests for Leave (Item 1 and 2)
  - d. Certificated Employee Resignations/Terminations (Items 1 through 17)
2. Ratification and Approval of Classified Personnel Actions:
  - a. Classified Employment (Regular) (Items 1 through 9)
  - b. Classified Employment (Short-Term & Students) (Items 1 through 138)
  - c. Classified Employee Requests for Leave (Item 1 through 3)
  - d. Classified Employee Resignation/Terminations (Items 1 through 14)  
(Items 1 Through 45 – Helix Charter) (Items 1 Through 26 – Steele Canyon)
3. Ratification and Approval of Certificated Personnel Actions, Helix Charter High School:
  - a. Certificated Employment (Regular) (Items 1 and 2)
  - b. Certificated Employment (Additional Compensation)
    - (1) 6/5 Assignments (Item 1)
    - (2) Additional Compensation (Items 1 Through 11)
  - c. Certificated Employee Requests for Leave (Item 1)
  - d. Certificated Employee Resignation/Termination (No Items)
4. Ratification and Approval of Classified Personnel Actions, Helix Charter High School:
  - a. Classified Employment (Regular) (Item 1)
  - b. Classified Employment (Short-Term & Students) (Items 1 through 22)
  - c. Classified Employee Requests for Leave (No Items)
  - d. Classified Employee Resignation/Terminations (Item 1 and 2)
5. Ratification and Approval of Personnel Actions, Adult School, and Regional Occupational Program:
  - a. Employment (Items 1 through 43)
  - b. Employee Resignations/Terminations (No Items)
6. Approval of Certification for Employment of Noncredentialed Coaches (Items 1 through 136)
7. Approval of New and Revised Classified Job Descriptions and Salary Placement in Bargaining Unit II for: Buyer I, Buyer II, Buyer III and Reclassification of One Classified Employee
8. Approval of Certificated Management Position: Director II, Academic Interventions and Alternative Programs
9. Approval of Agreements (A-5352R2 and A-5407R1) With the San Diego County Office of Education for Personnel on Loan (James Peabody and ~~Jenee Littrell~~), Effective July 1, 2007; and Authorization for the Associate Administrator, Human Resources, or Designee to Amend With 2007-2008 Costs When Known; and Further Authorization for Superintendent or Designee to Execute Same
10. Approval of the Amendment to the Inter-Jurisdictional Agreement (A-5349R2) Between Grossmont/Cuyamaca College District and GUHSD

**C. Business Services (Scott Patterson, Deputy Superintendent)**

1. Approval of Employment of Business Consultant in Compliance With Government Code Section 53060; and Authorization for Superintendent or Designee to Execute the Necessary Agreement(s)
2. Approval to Renew Agreement (A-4694R11) With SixTen and Associates to Prepare and File Mandated Cost Claims for 2007-2008; and Authorization for Superintendent or Designee to Execute Same
3. Approval of the 2006-2007 School Site Discretionary Site Block Grant Plans for El Capitan, Monte Vista and Santana High Schools
4. Authorization for County Auditor and Deputy Superintendent, Business Services, to Reissue Outdated Warrants
5. Ratification and Approval of Revisions to the 2006-2007 Budget:
  - a. Transfer Funds Between Major Budget Categories
  - b. Transfers Affecting Revenue and Expense
  - c. Transfers Affecting the Fund Balance
6. Delegate Authority to the Deputy Superintendent to Administer and Sign Checks for the Darrell Ray Hawkins, Jr. Memorial Trust
7. Approval of Agreement (A-5444) for Student Transportation and Maintenance Services With Los Angeles Unified School District; and Authorization for Superintendent or Designee to Execute Same
8. Approval of Resolution (2007-43) Authorizing the Acceptance of Funds and Identifying the Individual Authorized to Implement and Administer This Project
9. Award Bid No. GU-07.01.FIT, Fitness Equipment Bid, to Diamond Fitness Systems as the Lowest Responsive and Responsible Bidder Meeting District Specifications; and Authorization for Superintendent or Designee to Execute all Necessary Contract Documents
10. Award Bid No. GU-07.02.SPGB, Site Preparation & Installation of Relocatable Buildings at Santana Adult School, to Built Pacific, Inc., as the Lowest Responsive and Responsible Bidder Meeting District Specifications; and Authorization for Superintendent or Designee to Execute All Necessary Contract Documents and the Notice of Completion as Applicable
11. Award Bid No. GU-07.02.HVAC, Replacement of HVAC at Foothills Adult Education Center, to Southcoast Heating & Air Conditioning as the Lowest Responsive and Responsible Bidder Meeting District Specifications; and Authorization for Superintendent or Designee to Execute all Necessary Contract Documents and the Notice of Completion as Applicable
12. Approval of Indemnity Agreement with Skyline Wesleyan Church for Use of Facilities
13. Ratification and Approval of Paid Warrants
14. Ratification of Change Orders Approved Pursuant to the Provisions of Resolution 2006-78
15. Ratification of Encumbered Purchase Orders and Contracts
16. Approval to Submit and Implement the San Diego Project Heart Beat Financial Assistance Grant and Service Level Agreement; and Authorization for Superintendent or Designee to Execute Same
17. Ratification of Agreement (A-5447) With Louis Misko to Provide Real Estate Consulting Services Districtwide; and Authorization for Superintendent or Designee to Execute Same
18. Authorization to Short List Six Qualified DSA Inspectors; and Authorization for Superintendent or Designee to Execute Contracts
19. Adoption of Resolution (2007-52) Authorizing the Fringe Benefits Corporation (FBC) Master Vendor List Offered Through the San Diego County Office of Education for Tax Sheltered Retirement Savings Plans
20. Acceptance of Donations and Authorization to Send Letters of Appreciation on Behalf of the Governing Board
21. Approval of Change Order #2, Bid #GU-07.01.SHLT, Lunch Shelters at Grossmont, Helix Charter and Granite Hills High Schools
22. Approval to Advertise for Request for Statement of Qualifications for Professional Website and Communications Consultant; and Authorization for Superintendent or Designee to Execute Same
23. Approval of Change Order #6, Bid #GU-06.02.GBMV, General Building at Monte Vista High School
24. Approval to Offer and Administer the Service Level Agreement with San Diego Medical Services Enterprise
25. Approval of Grant Agreement (A-5448) With the County of San Diego for Renovation of the El Capitan High School Aquatic Facility; and Authorization for Superintendent or Designee to Execute Same

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26. Approval of the Revised 2006-2007 School Site Discretionary Site Block Grant Plans for Valhalla High School

**X. ITEMS PULLED FROM CONSOLIDATED MOTION TO BE VOTED ON SEPARATELY - No Items**

**XI. ORGANIZATIONAL BUSINESS/COMMUNICATION**

**A. Board Member Reports**

Member Hoy reported that he visited West Hills and Santana High Schools, and had attended the Turf Field Dedication at Valhalla High School. Member Kelly – no report. Member Shield – no report. Member Urdahl commended the Board on the progress that has been made in bringing transparency to the public. President Schreiber reported that she had attended the Valhalla Turf Field Dedication and thanked Mike Joplin for his support of this project and all he does to support students.

**B. Items for Future Board Meeting Agendas**

**XI. COMMUNICATION ON ITEMS NOT ON THE AGENDA – No Speakers**

Adjournment 10:00 p.m.

Respectfully submitted:

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Terry Ryan, Superintendent