

(Sample Letter: submit on company letterhead)

I, \_\_\_\_\_, am (an authorized representative of/doing business as) \_\_\_\_\_ (Name of Contractor/Consultant) and hereby certify that, pursuant to Education Code Section 45125.1, this business entity has conducted the required criminal background check(s) of all persons who will be providing services to the Grossmont Union High School District on behalf of this business entity, and that none of those persons have been reported by the Department of Justice (“DOJ”) as having been convicted of a serious or violent felony as specified in Penal Code Sections 667.5 and/or 1192.7(c). I understand that this Certificate is not to be signed and submitted until I have received clearance from DOJ regarding those persons named.

As further required by Education Code Section 45125.1, attached hereto and incorporated herein is a list of the names of the person(s) who will be providing services to Grossmont Union High School District and who may come in contact with pupils. I agree to keep this list current and to notify the Grossmont Union High School District of any additions/deletions as they occur.

*(Attach additional page if necessary)*

I declare under penalty or perjury under the laws of the State of California that the foregoing is true and correct.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20 , in San Diego County, California.

\_\_\_\_\_  
Name of Contractor/Consultant

\_\_\_\_\_  
Name/Title of Authorized Representative

\_\_\_\_\_  
(Signature)